

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES BHUBANESWAR**  
**SIJUA POST: DUMUDUMA, PATRAPADA, BHUBANESWAR-751019**

**NOTIFICATION**

**Sub:** Document Verification for the Posts of Stenographer - reg.

Based on the performance in the Computer Based Test (CBT) held on 31<sup>st</sup> October' 2023 & upon qualifying the Skill Test held on 07.12.2023 & recommendation of the Selection Committee and approval of the Competent Authority, the following selected candidates are called for document verification for the post of Stenographer in terms of Advt. No. AIIMS.BBSR/RECT/2023/990/B&C/1583 dated 01.07.2023. Accordingly, the following only selected candidates are hereby intimated to report for document verification and completion of other formalities as per the Schedule & Important Note as mentioned below. If any of the listed candidate fail to report for document verification as per the schedule mentioned below, his/her candidature for the post will be treated as cancelled.

<b>Name of the Post</b>	Stenographer
<b>No. of Posts</b>	34 (UR-15, 04-OBC, SC-05, ST-07, EWS-3) (Ex-Servicemen – 03, PwBD-01)
<b>No. of Candidates Shortlisted for Skill Test</b>	158
<b>No. of Candidates appeared in Skill Test</b>	130

**Schedule of Verification of Documents :-**

SI.No.	Candidates	Reporting for Document Verification		Venue
		Date	Time	
1.	26	02.01.2024	09:00 AM	Mini Auditorium, College of Nursing, AIIMS, Bhubaneswar or any other venue as per the convenience of the Institute.

Sr. No	Roll No.	Application No.	NAME	Applicant's Category	DOB	Marks (CBT)	% of Error	Remarks
<b>UR-15</b>								
1.	252968000047	AIIMSB10017306	TANIA PAUL	UR	24/10/1997	89.000	5.5%	
2.	252968000032	AIIMSB10012320	ANSHUMAN BAG	EWS	10/08/1999	83.750	3.5%	
3.	252968000026	AIIMSB10009410	SOUMENDU SHEKHAR ADDYA	UR	12/08/1998	83.250	5.8%	
4.	252968000037	AIIMSB10013969	PARAMITA DAS	OBC(NCL)	04/03/1997	81.500	4.6%	
5.	311668000012	AIIMSB10002942	SHARIK HUSSAIN	OBC(NCL)	25/07/1998	80.750	3.12%	
6.	252968000031	AIIMSB10011783	ARNAB SAHA	UR	04/04/2000	80.250	6.7%	
7.	142868000077	AIIMSB10013855	PRIYADARSHINI SAHOO	UR	10/09/2001	80.250	6.1%	
8.	263068000013	AIIMSB10017041	AASTHA SRIVASTAVA	EWS	21/02/2001	80.000	5.62%	
9.	252968000015	AIIMSB10004233	ROMIT POREL	SC	22/09/2004	79.750	6.1%	
10.	224668000018	AIIMSB10018336	RAYAVARAPU RAM SARATH	EWS	08/11/2000	78.250	6.75%	
11.	263068000007	AIIMSB10012660	ANIL YADAV	OBC(NCL)	03/06/2001	76.750	2.06%	
12.	134168000002	AIIMSB10004775	ABHIJIT DWIVEDI	EWS	18/05/2000	76.500	3.43%	
13.	252968000036	AIIMSB10013239	SUBHADIP PRADHAN	UR	10/12/1999	75.750	4.5%	
14.	252968000039	AIIMSB10014268	DEBAJYOTI GHOSH	OBC(NCL)	12/11/1996	74.500	6.18%	
15.	252968000034	AIIMSB10012422	TAMOJIT CHATTERJEE	EWS	23/04/1999	74.250	6.87%	
<b>Waitlist</b>								
1.	311668000049	AIIMSB10017330	DURGESH KUMAR	UR	08/05/1999	74.250	4.25%	
2.	362068000007	AIIMSB10013122	SHUBHAM KUMAR	EWS	03/03/2000	73.250	6.43%	
3.	311668000007	AIIMSB10001225	NITISH KUMAR DWIVEDI	UR	24/07/2003	72.750	3.37%	
4.	362068000004	AIIMSB10004190	VISHAL KUMAR	UR	10/09/1998	72.250	3.75%	
5.	134168000004	AIIMSB10008940	REENA PRAJAPATI	OBC(NCL)	20/07/2000	72.000	1.5%	
6.	324868000008	AIIMSB10003461	LOKESH KUMAR SINGH	UR	05/04/2004	68.000	3%	
7.	252968000025	AIIMSB10008454	ARPAN BOSE	UR	09/02/2001	66.750	2.1%	
8.	232568000035	AIIMSB10018367	RAMDEEN MEENA	ST	10/10/1996	66.250	4.18%	
9.	142868000076	AIIMSB10013795	PRAJNAPARAMITA PRADHAN	UR	14/10/2001	64.000	4.3%	
10.	324868000003	AIIMSB10001570	VIKESH KUMAR	SC	31/01/1998	63.750	6.81%	
11.	263068000006	AIIMSB10010668	MUSKAN MISHRA	EWS	17/05/1999	63.000	2.0%	
12.	311668000014	AIIMSB10003774	VIKASH PATHAK	UR	10/04/2000	63.000	1.93%	

Sr. No	Roll No.	Application No.	NAME	Applicant's Category	DOB	Marks (CBT)	% of Error	Remarks
13.	13416800009	AIIMSB10017988	SANJEET KUMAR YADAV	UR	11/11/1998	62.500	6.75%	
14.	232568000031	AIIMSB10018111	YOGENDRA SINGH SHEKHAWAT	EWS	27/10/1997	61.250	5.87%	
<b>OBC-04</b>								
1.	311668000011	AIIMSB10002725	GAURAV YADAV	OBC(NCL)	08/01/1999	81.750	8.25%	
2.	134168000004	AIIMSB10008940	REENA PRAJAPATI	OBC(NCL)	20/07/2000	72.000	1.5%	
3.	142868000059	AIIMSB10010667	ARCHANA PRIYADARSHINI	OBC(NCL)	12/08/1995	66.500	10%	
4.	324868000010	AIIMSB10003887	PRINCE KUMAR	OBC(NCL)	11/08/1996	66.250	4.06%	
<b>SC-05</b>								
1.	324868000003	AIIMSB10001570	VIKESH KUMAR	SC	31/01/1998	63.750	6.81%	
2.	142868000008	AIIMSB10008941	TITILI AMRIT	SC	06/02/1999	42.250	8.62%	
03 seat remain vacant as no other candidates found suitable								
<b>ST-07</b>								
1.	232568000035	AIIMSB10018367	RAMDEEN MEENA	ST	10/10/1996	66.250	4.18%	
2.	232568000009	AIIMSB10004040	RITESH KUMAR MEENA	ST	10/01/1998	40.750	7.56%	
04 seat remain vacant as no other candidates found suitable								
Reserved for PwBD -01								
<b>EWS-03</b>								
1.	362068000007	AIIMSB10013122	SHUBHAM KUMAR	EWS	03/03/2000	73.250	6.43%	
2.	324868000004	AIIMSB10002494	NIVEDITA	EWS	08/12/1997	72.000	9.06%	
3.	134168000008	AIIMSB10017933	SUMIT PATERIYA	EWS	17/09/1999	69.250	8.5%	
<b>Waitlist</b>								
1.	263068000006	AIIMSB10010668	MUSKAN MISHRA	EWS	17/05/1999	63.000	2.0%	
2.	232568000031	AIIMSB10018111	YOGENDRA SINGH SHEKHAWAT	EWS	27/10/1997	61.250	5.87%	
3.	311668000013	AIIMSB10003140	AZMATTULLA KHAN	EWS	13/10/1998	59.250	0.75%	
<b>ESM-03</b>								
None found suitable								
<b>PwBD-01</b>								
None found suitable								

Important Note: -

- Only Selected Candidates are being called for Document Verification. Document Verification for Waitlist candidates will not be carried out.**
- The candidature of all the above-listed candidates shortlisted for Document Verification is purely provisional subject to verification and fulfilment of the eligibility criteria with regards to age, essential qualification, category and experience, etc., as per the advertisement and Rules and regulations of the Institute. In case any of the selected candidates is found not fulfilling any of the eligibility criteria at any stage, then his/her candidature/selection will be cancelled without giving any reason. The decision of the Executive Director in this regard will be final.
- The Degree/Diploma qualifications as claimed by the candidate(s) is/are to be recognised by the concerned Government agency. The candidates have to submit documentary proof to the satisfaction of the authority of the AIIMS, Bhubaneswar, that the same is recognised by the Government Authority. If anyone fails to submit documentary evidence, then his/her candidature will be cancelled without giving him/her any further opportunity. **Similarly, while claiming any qualification as equivalent to a degree/diploma, the candidate also has to submit documentary proof.**
- The list of candidates called for document verification is not the common merit list and will have no bearing on seniority. The seniority will be determined as per the common merit list of all selected candidates, irrespective of the date of the joining of the candidates. The candidates are being called for document verification, and the offer of appointments will be issued as per the terms and conditions of the advertisement.
- Candidates are requested to bring the following original documents along with one set of self-attested photocopies:
  - Identify Proof (PAN Card, Passport, Driving License, Voter Card, Aadhar Card and Government Approved Identity Proof).
  - Address Proof (Aadhar Card, Passport, Ration Card, Driving License and Government Approved Identity Proof).

- 5.3. Certificate showing Date of Birth. (10th Certificate/Birth Certificate).
  - 5.4. Class 10th & 12th Mark sheet and Certificates.
  - 5.5. Certificate of Diploma/Degree establishing the essential educational qualification as advertised besides additional qualification as claimed in the online application.
  - 5.6. Experience Certificate clearly stating the duration and nature of experiences as applicable to meet the eligibility criteria of the requirement of essential experiences for the post.
  - 5.7. Persons with Benchmark Disabilities Certificate in the required format, if applicable (as per checklist).
  - 5.8. SC/ST/OBC (non-creamy layer)/EWS Certificate from appropriate authority. Those candidates who have claimed to belong to OBC/EWS have to produce an OBC (non-creamy layer)/EWS certificate applicable for Central Government jobs issued in the current financial year (2023-24).
  - 5.9. If a candidate is working in a Government/Semi-Government/PSU/Autonomous Institution- No Objection Certificate from their present employer.
  - 5.10. For Ex-servicemen (ESM):**
    - 5.10.1. Serving Defence Personnel Certificate as per checklist, if applicable.
    - 5.10.2. Undertaking as per checklist.
    - 5.10.3. Discharge Certificate, if discharged from the Armed Forces, as per checklist
  - 5.11. Relevant Certificate if seeking any age relaxation (esp. for AIIMS Contractual or Outsource Employees).
  - 5.12. Certificate as per checklist by the Central Government/State Government/ Autonomous Body/AIIMS Regular Civilian Employees for claiming Age Relaxation.
  - 5.13. For a candidate who claims a change in name after matriculation on marriage or remarriage or divorce, etc., the following documents shall be submitted:
    - 5.13.1. In case of marriage of women: Photocopy of Husband's passport showing names of spouses or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from husband and wife along with a joint photograph duly sworn before the Oath Commissioner;
    - 5.13.2. In case of re-marriage of women: Divorce Deed/ Death Certificate as the case may be in respect of first spouse; and photocopy of present husband's passport showing names of spouse or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from the husband and wife along with joint photograph duly sworn before the Oath Commissioner.
    - 5.13.3. In case of divorce of women: Certified copy of Divorce Decree and Deed Poll/ Affidavit duly sworn before the Oath Commissioner
    - 5.13.4. In other circumstances for change of name for both male and female: Deed Poll/ Affidavit duly sworn before the Oath Commissioner and paper cuttings of two leading daily newspapers in original (One daily newspaper should be of the area of applicant's permanent and present address or nearby area) and Gazette Notification.
  - 5.14. Copy of Admit Card issued for Written Examination.
  - 5.15. An Affidavit on Non-Judicial Stamp Paper of denomination of Rs. 20/- as per proforma attached. ([in checklist](#)).
  - 5.16. Self-attested copy of the online application as downloaded.
  - 5.17. A signed passport-size photograph as uploaded in the online application.
  - 5.18. Any other relevant documents.
6. If the candidate does not belong to the category mentioned against his/her name in the Notification or if any of the particulars mentioned are not correct, such candidates are advised to report the discrepancy along with all supporting documents to the Assistant Administrative Officer, Recruitment Cell, 3rd Floor, Academic Block, AIIMS, Sijua, Bhubaneswar-19 within 03 days of this notification.
  7. The above list is purely provisional and may vary (both inclusion/exclusion) subsequently after details examination/verification. The decision of the Competent Authority in this regard will be final.
  8. Candidates should note that shortlisting for Document Verification does not entail any right to issue appointment letters to the above-listed candidates. The final result will be published after document verification.
  9. No TA/DA shall be paid for the above-said document verification.
  10. Those candidates who are in Govt. Service (including AIIMS Employees) are required to produce a No Objection Certificate (NOC) at the time of document verification; without the same, their candidature will be cancelled.

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11. The final selection will be purely on merit and who fulfil all eligibility criteria as per the advertisement. Action, as warranted under Rules/Law, will be taken with respect to those candidates who will bring outside influence in any manner.
12. AIIMS, Bhubaneswar reserves the right to rectify inadvertent errors or printing mistakes, if any.
13. No Separate call later for Document Verification will be sent by post. Therefore, the claim of the candidate that they have not received the intimation about document verification at any later date will not be considered, and their candidature will be cancelled if they fail to report for the document verification as per the above schedule.
14. Please visit the Institute's website, i.e., [www.aiimsbhubaneswar.nic.in](http://www.aiimsbhubaneswar.nic.in), for any last-minute changes and other details about this recruitment.

**IMPORTANT:** Beware of the touts who may misguide the candidates with false promises of getting them selected for the job on illegal consideration. The recruitment process, i.e., CBT in the AIIMS, Bhubaneswar examinations, is fully computerized and the selection is based purely on the merit of candidates.

By Order of the Executive Director

Administrative Officer  
AIIMS Bhubaneswar

Copy to –

1. PA to ED, for the information of the ED.